

The Foundation for Community Partnerships, Inc. (Foundation) is looking for a new Certified Public Account to audit our books and complete required yearly IRS and tax paperwork. If you are a CPA and interested providing this service to the Foundation please review our request for bids.

The Board of Directors of the Foundation for Community Partnerships, Inc. established a policy requiring the appointment of a new auditor every three years or the rotation from one principal to another in firms with more than one CPA. Accordingly, we are at the end of our three year cycle and are writing to determine your interest and ability in providing these services for the Foundation. Experience conducting nonprofit audits is required. In addition to the annual audit, you would be expected to complete IRS Form 990, and Maryland tax and personal property returns. It would be appreciated if you would let us know if you are interested in doing our audit and tax work for the years 2010-2012 and, if so, estimate the cost and services included for each of the three years.

The Foundation has been in operation since December 2004 and operates on a calendar year. We have been audited for the past six years and no material findings have been cited. The entity is a nonprofit organization under section 501(c)(3) of the Internal Revenue Service Code and operates as Community Foundation. Community Foundations are public charities created for the people of a specific geographic region. Community Foundations are composed primarily of permanent funds endowed by many separate donors and organizations. The Funds are managed collectively and professionally, and are dispersed to serve the needs of the local community, a specific cause or organization which is specified by the donor. One of our goals with the Foundation for Community Partnerships, Inc. is to enable people with philanthropic interests to easily and effectively support the issues they care about.

To view a copy of our 2009 audit or our past IRS-990 forms [click here](#). Please review the information and then send a letter, fax or e-mail to me letting me know if you would be interested in doing this work for the Foundation. If you are interested in providing these services please provide us with your hourly rate, and your proposal for the total cost to complete a standard nonprofit audit along with all required state and federal tax and IRS forms. **We would appreciate your response by September 15, 2010.**

Thank you for considering this opportunity and please feel free to contact me through the information below if you have any questions.

Contact Information:

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